

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, May 9, 2024
115 State Street Luther, MI 49656**

CALL TO ORDER

President Goodlein called the meeting to order at 4:30 p.m.

Present:	President:	K. Goodlein
	Vice-President:	J. Trimberger
	Treasurer:	D. Long
	Interim Director:	T. Laughlin

Absent:	Secretary:	K. Frankfort
----------------	-------------------	--------------

VISITORS

Sue Clark.

VISITOR COMMENTS

None.

APPROVING AGENDA

Motion and seconded made by Goodlein and Trimberger to approve the agenda.

Motion CARRIED.

APPROVAL OF MINUTES

Motion and seconded made by Trimberger and Goodlein to approve the regular meeting minutes of April 11, 2024. **Motion CARRIED.**

TREASURER'S REPORT

Motion and seconded made by Goodlein and Trimberger to approve the April 2024 Treasurer's Report as presented. **Motion CARRIED.** Long stated she received notice that a CD is up for renewal at 4.75% and she will be renewing it.

LIBRARIAN'S REPORT

Interim Director Laughlin confirmed her written report and added the following:

- Cameo is on medical leave; Shane and Theresa are covering the housekeeping duties.
- Luther Lions Club is hosting a Flea Market May 25th from 1 p.m. - 5 p.m. and May 26 from 10 a.m. – 5 p.m. They offered the library a table at no charge, and we are looking for volunteers to sit at the table and take donations for our items.
- Reminder the library is closed Memorial Day (May 27).
- Workman's Comp Insurance Agent did a walk-through and found no issues.

Motion and seconded by Goodlein and Long to approve the Librarian's Report. **Motion CARRIED.**

OLD BUSINESS

BUILDING MAINTENANCE

- a. **Flagpole** – Will be up by Memorial Day.
- b. **Crack in Front Porch** – Will be repaired shortly.

NEW BUSINESS

CLS – Discussion of Laughlin's memorandum recommending changing the cleaning schedule of the floor mats inside the interior doors from monthly to quarterly. Tabled until June in order to review the attached contract.

AT&T – Discussion of Laughlin's memorandum recommending the library transition over to a digital phone service through AT&T. Tabled until June to allow Laughlin time to get answers to any questions the Board might have.

Interview of Theresa Laughlin for Director Position – Board members interviewed Laughlin during the open meeting. Discussion held while Laughlin waited in the next room. Motion and seconded by Goodlein and Trimberger that Theresa Laughlin be offered the position of Luther Area Public Library Director effective May 10, 2024.

Motion CARRIED. Laughlin accepted the position.

Third Employee – Discussion. Third employee position will be for Clerk, working 12 hours per week, M/W/F from 10:30 a.m. – 2:30 p.m. and additional hours as necessary for programming. Starting salary is \$10.33/hour. Ad in newspaper will begin May 13 and run for 2 weeks.

Summer Hours – Discussion. No Summer hours this year.

TRUSTEE COMMENTS

None.

BUDGET AMENDMENTS

None.

NEXT MEETING DATE

June 13, 2024, at 4:30 p.m.

ADJOURNMENT

President Goodlein adjourned the meeting at 5:41 p.m.

Karin Goodlein, President