

**Luther Area Public Library  
Board Meeting Agenda  
November 14, 2024 - 4:30 p.m.**

**Call to Order: Board meeting was called to order by the President K Goodlein**

**Members present:**

**K Goodlein,  
D Long,  
J Trimberger,  
K Frankfort,  
A Baker  
S Clark  
T Laughlin, Librarian**

**Visitor comments:**

**No visitors**

**Approving Agenda:**

**The agenda was reviewed.**

**Motion to approve the agenda by Jan, second by Karen**

**Motion was carried.**

**Approve Secretary's Minutes:**

**Board minutes were reviewed.**

**Motion to approve by Donna, second by Karen, Motion was carried.**

**Treasurer's Report:**

**Reviewed and motion to approve by Karen, second by Ann. Motion was carried.**

**Librarian's Report:**

**Trick or treat saw approx. 250 people.**

**State report was completed by librarian.**

**Request to have trash barrel replaced by village.**

**!00 cookies are needed for holidays.**

**Santa shop will be held at the Library on Dec. 14 from 3-5 pm.  
Opportunity for kids to buy gifts.  
Opportunity to have photo taken with Santa and Mrs. Clause.  
Christmas at the library.  
Lions club is also accepting donations for Christmas gifts.**

**Old Business:**

**Fine tune our policy on Hotspot use.  
Work to make sure there are always hotspots available.  
Monitor the level of demand.  
Cost of hotspot use is \$48. Per month.  
7 Households use the hotspots consistently.  
Staff will review several ways to manage use to address cost and wider availability.**

**New Business:**

**Mr. Williams and his children provide snow shoveling for \$25. Per time.  
Director will talk with Mr. Williams that children need to be supervised while shoveling snow.**

**Teresa Hillman is no longer working at the Library.**

**Teresa Hillman's name needs to be removed from All Luther Library bank accounts.**

**Jody Lucas's name will be added to the Luther Library Debit card account.**

**Motion to remove Teresa Hillman's name from all bank accounts, was presented by Kees, and second by Karen.**

**Karen Y**

**Donna Y**

**Jan Y**

**Kees Y**

**Ann Y**

**Susan Y**

**Motion was carried.**

**Motion to add Jody Lucas to use debit card was presented by Karen and second by Jan.**

**Karen Y**

Donna Y  
Jan Y  
Kees Y  
Ann Y  
Susan Y

Motion was carried.

A Quickbooks subscription for \$80 per year for up to 5 people to use  
Motion to approve by Kees second Jan.

Roll call.

Karen Y  
Donna Y  
Jan Y  
Kees Y  
Ann Y  
Susan Y

Motion was carried.

New computer discussion.

2 Staff computers for \$1,219.98. Mid Michigan grant will pay \$500. To offset cost.

Motion to buy computers by Sue and second by Ann.

Roll call.

Karen Y  
Donna Y  
Jan Y  
Kees Y  
Ann Y  
Susan Y

Motion was carried.

Minimum wage will up in Feb. per Michigan law.

By Jan 1 the library will increase wages to meet new wage law.

Motion to increase wages by .48 by Feb. 1. By Karen second by Sue.

Trustee Comments:

Evaluations will be coming up.

Approved  
December 12, 2024

**Staff positions will be identified as**

**Director**

**Senior assistant.**

**Junior assistant.**

**On-call position is available if needed. Currently Teresa Hillman. Is available if needed.**

**Next Meeting: December 12, 2024 - 4:30 pm**

**Adjourn: at 5:20 pm**

**Submitted by Kees F**